



Limited Submission Internal Proposal

RFA/RFP Code:
Pre-proposal Due Date:
Full Proposal Due Date:
Campus Affiliation:

Funding Opportunity Title:

Interested PIs or Co-PIs must submit no later than:

Please submit a file of the following PDF format (Last name_Funder_RFPcode.pdf) to:

How are selections made?

A panel will review the preliminary proposals and evaluate them according to parameters in the RFA/RFP and overall impact/benefit to RU and its faculty and the competitiveness of the proposal. Final decisions will be made by the senior leadership of the Office of Research and Economic Development in collaboration with appropriate academic leadership.

Your Proposal must include the following:

1. **Cover page including:**
 - a. RFA/RFP title:
 - b. Project title: Should identify the scientific (or relevant) discipline(s), convey the primary purpose of the proposal, and specify if the proposal is being submitted by a consortium.
 - c. Names, departments, addresses and email addresses for each PI and Co-PI
 - d. Estimated total project costs
2. **Department Chair/Dean Support** A letter or e-mail confirming that the department supports this proposal, with names and contact information for those supporting it. In the case of multiple proposals, feedback will be requested from the Dean or Department Chair regarding proposal preference. If cost-sharing is required, the letter should describe the commitment from your department, institute and/or school to provide matching funds.
3. **Project Summary** (limit 2 pages): Describe the proposed activity, program or initiative and how it specifically relates to this funding opportunity. Where multiple schools are involved, please include a statement describing how the jointly-submitted project will be administered. Please detail all existing or pending resources to support the effort.
4. **Biosketch** for each PI & Co-PI at Rutgers. Must include any current and/or pending grant support including direct costs and project period dates.

Additional Notes: