Increasingly, many university and other highly regarded scholarly presses may ask authors to cover a portion of the cost of publishing a scholarly book in order to make it more affordable. This program is designed to assist with those costs.

Please Note: This program is designed to help scholarly presses with costs that they would otherwise incur in the publishing process. It is not a program to assist authors with costs that they would normally incur. Costs to authors for manuscript preparation, such as purchase of or permission to use illustrations or other materials, preparation of tables, the expense of hiring an indexer should the author choose not to perform that task her/himself, are not eligible for this program. (Authors seeking help with those costs should apply for a regular Research Council Grant.)

Subventions provide partial subsidies to presses for the publication of scholarly books authored by full-time Rutgers faculty members. (Please note: Visiting faculty members, post-doctoral associates, and research associates are not eligible for this program.)

(Note: the typical subvention amount awarded by the Research Council is $2500 or less. Under exceptional circumstances, higher subventions awards, up to $4,000, may be considered.)

This program covers only the publication of authored scholarly books. It does not cover journal articles or publications in any other format. Only authored books are eligible. Edited books are not eligible for this program. Textbooks are not eligible for this program. Also ineligible are self-published books and books for which the publisher requires the author to cover the entire cost of publication.

An application for subvention should include the following:

- A completed application form.
• A description, of one page or less, of the work for which a subvention is being requested.

• A copy of a letter or other written correspondence from the Director of the Press accepting the manuscript for publication, and specifying the following: the total cost of publication; the contribution the Press will make towards total costs, the amount of subvention requested; and an explanation of the reason(s) for the need for a subvention. The Council will not award a subvention in any instance where the cost of the subvention requested by a publisher is equal to the cost of publication.

• A copy, if available, of outside reviews of the manuscript of the book in question obtained by the publisher from experts in the field.

All grants in aid to publication will be made with the following conditions:

1. The book will acknowledge support from the Rutgers University Research Council and the publisher or the author will send one copy of the book to the Office of Research and Economic Development.

2. Rutgers University has discontinued its requirement that all royalties up to the amount of subvention be returned to the University via the Office of Research, with the following exception for royalties that exceed $7500 within five years of publication. In such cases, beginning with the subsequent royalty payment after the $7,500 figure has been reached, royalties shall be paid to the Office of Research until the amount of subvention has been repaid. It will be the responsibility of the author to notify the publisher to direct the royalties to the Office of Research until the subvention has been repaid, and to notify the Office of Research that the royalties have exceeded $7,500 and request that office to send appropriate paperwork to the publisher. Once the amount of subvention has been repaid, royalties will once again revert to the author.

Subvention Application can be downloaded here: [2018-2019 Research Council Grant & Subvention Application](#)

Applications are due March 30, 2018 by 5pm EST.

Late applications will not be accepted.